

**Butte Chapter of CPAs**  
October 17, 2017  
Metals Sports Bar & Grill  
12:00 – 1:00 pm  
**Minutes**

**OFFICERS PRESENT**

President - Jessica Short

Vice President - Brandon Clark

**OPENING**

- The meeting was called to order at 12:05 PM by Jessica Short, President
- Brandon presented Treasurer's report:
  - Checking Balance \$4,090.65
  - Money Market Balance \$5,090.65
  - Accounts Receivable \$6,000.00
- Brandon presented the 2016-2017 financials and the financials up to October 17, 2017.
- Brandon informed the Chapter that the e-post card for the 2016-2017 year has been filed.
- Brandon presented the 2017 – 2018 budget.
  - Gary Staudinger motioned to approve the budget as it stands. Judy Staudinger seconded the motion. The Chapter voted and the budget was approved.

**NEW BUSINESS**

- Jessica presented to the Chapter the issue of current open leadership positions and opened discussion for the comments on the Butte Chapter of CPAs' leadership.
  - Dylan Dahl has expressed interest for the Secretary position.
    - Gary Staudinger motioned to approve Dylan Dahl as Secretary. Judy Staudinger seconded the motion. The Chapter voted and the motion was approved.
  - Jessica stressed the importance of finding someone who is interested in the Treasurer position as Brandon is now filling the roles of both Vice President and Treasurer.
  - Brandon brought up the need to begin recruiting for the 2018 incoming Secretary so that the Chapter is not in this position again next year.
    - As of now there is no interest and/or leads on members to fill leadership roles.
- Jessica introduced current Officers - Jessica Short – President; Brandon Clark – Vice President/Treasurer; and Dylan Dahl – Secretary (not present).
- Jessica asked for a discussion regarding the 2017 - 2018 schedule. The Chapter has some empty meetings that need to be filled.
  - Jessica asked for suggestions/concerns with CPE.
    - Want contact information (not just suggestions of what topic is wanted) if we can get it.

- Jessica asked preference of having meetings in one location or at different locations around Butte.
- Jessica ask suggestions on getting attendance up at meetings - possibly changing the day of the week or times the meetings are held.
  - Gary Staudinger suggested sending an email to the members asking for preference.
- Jessica discussed forming Committees.
  - Bylaws Committee
    - MCPA wants the chapters around state to update and uniform the bylaws between chapters.
      - Gary Staudinger and Bill Hughes volunteered to be on this committee. Jessica, Brandon, and Dylan will also serve on this committee.
  - MSCPA Board Development Task Force
    - This requires two conference calls and time to review candidates.
    - The member is required to be a CPA from the leadership team. Jessica is the only officer who is currently a CPA.
      - Despite having served for two consecutive terms, Jessica received permission to serve a third term.
  - Winter Party Committee (party to be held in January)
    - Linsay Carlson volunteered to be on this committee and recruited Francine Cooper and Jerraca Allhands.
  - Summer Party Committee (party to be held in June)
    - Craig Tippett volunteered to be on this committee. Jessica and Brandon also volunteered as there were no other members expressing interest.

## **PRESENTATION**

- Jessica introduces Kelsea Kimberly, Pine Cove Consulting. Kelsea introduced Brandon Vancleeve, the Vice President of Pine Cove Consulting for the 2017 Cyber Security presentation - "It's Not If, It's When: Protecting, Detecting and Responding to the Inevitable Cyber Security Breach".

## **OTHER BUSINESS**

- Jessica reminded the Chapter to see Brandon for invoices for dues. Any invoices not picked up at the end of the meeting will be emailed to the members.
- Jessica asked that all who had not signed in, please do so before they leave in order to get CPE credit.
- Bill Hughes, MSCPA Board Member, gave an update on the changing of the CPE presented by MSCPA and asked for any feedback related to this issue to be reported back to the MSCPA.
- The meeting adjourned at 1:15 PM.
- Next meeting, Tuesday, November, 2 2017 at Metals Sports Bar & Grill from 4:00pm to 6:00pm. Allen Lloyd, Montana Society of CPAs, MSCPA Updates & State of the Profession, 2 CPE.

Approve Minutes:

*Jessica B. Short*

---

Jessica Short, President

*Brandon Clark*

---

Brandon Clark, Vice President

---

Dylan Dahl, Secretary