

**Butte Chapter of CPAs**  
November 17, 2016  
Perkins Restaurant and Bakery  
12:00 – 1:00 pm  
**Meeting Minutes**

**OFFICERS PRESENT**

Vice President - Jessica Short

Treasurer - Brandon Clark

**OPENING**

- The meeting was called to order by Jessica Short, Vice President, at 12:05 PM
  
- Brandon presented the Treasurer's report
  - Checking Balance \$5,749.54
  - Money Market Balance \$5,052.48
- Jessica reminded everyone to send dues and other correspondence to New P.O. Box, as people are still using the old address.  
P.O. Box 353  
Butte, Montana 59701
- Brandon updated everyone on the 2016 - 2017 schedule. See attached schedule.

**OLD BUSINESS**

- Discussed last year's University of Montana scholarship.
  - \$3,000 check cleared on 08/05/2016 through research performed by Brandon. As discussed at the last meeting, it was unclear if the Montana Tech Foundation had cashed the scholarship check.
  - Jessica announced that the recipients of the 2016 scholarships were Jonathan Allan and Zach Dichtel. Jessica passed around the thank you letters from the scholarship recipients for everyone to read.
- Update on Winter Party
  - Shelly Davis, Judy Staudinger, and Craig Tippett – committee members
    - No one from the committee was present, so the discussion on the Winter Party was tabled until the December meeting.

**NEW BUSINESS**

- Discuss bank accounts.
  - BCPAs' currently has two checking accounts. We are being charged a \$25.00 service charge because the account has had no activity for over a year and now is classified as dormant. BCPA has paid close to \$300 in service charges because of the dormant status of the account.
    - BCPAs' can either start using the account more often or close the account and reopen it as a savings account. A savings account has

less stringent qualifications for an account to become classified as dormant.

- It was moved by Justin Bristol and seconded by Bill Hughes to close the account and reopen as a savings account. The motion was unanimously carried.

#### **OTHER BUSINESS**

- Officer signatures for changing who is on BCPA's bank accounts were obtained. Willaim Parnell, Secretary, was not present and will sign the documents as soon as possible.
- Jessica asked if anyone present had not received their dues. Jessica emailed the invoices out prior to the meeting, but wanted to ensure that they were being received. No one resent was missing their invoice.

#### **PRESENTATION**

- Jessica introduced Derek Anderson, Newland and Company, for an IT Security update and best practices.
- Before the meeting was adjourned, Jessica asked that all who had not signed in, please do so before they leave in order to get CPE credit.
- Next meeting will be held Thursday, December 15, 2016 at Christian's Cocina Café from 4:00pm to 6:00. Tracee Able, 2016 Department of Revenue Tax Update. 2 CPE.

**There beinf no further business, the meeting adjourned at 1:06 pm.**

Approve Minutes:

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Craig Tippett, President

  
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Jessica Short, Vice President

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Brandon Clark, Treasurer

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William Parnell, Secretary

**Butter Chapter of CPA  
Meeting Schedule  
July 1, 2016 to June 30, 2017**

October 18, 2016	Welcome Meeting at Metals Sports Bar and Grill, Noon
November 17, 2016	Derek Anderson – Newland and Co. IT Department – IT Security Update at Perkins Restaurant and Bakery, Noon 1 CPE
December 15, 2016	Tracee Abel – Montana Department of Revenue – 2016 Montana Tax Update at Christina’s Cocina Café, 4:00pm to 6:00 2 CPE
January 24, 2017	Jane Egan – Montana Society of CPAs – Bills Introduced that Affect the Accounting Field at Gamer’s Café, Noon 1 CPE
<b>January</b>	<b>Winter Party</b>
February 2, 2017	Tracee Abel – Montana Department of Revenue – 2016 Pass Through Update at MacKenzie River Pizza, Grill & Pub, 4:00pm to 6:00 2 CPE
May 2, 2017	Keith Duncan – Keystone Planning Group - Social Security Planning at Vu Villa, 4:00pm to 6:00 2 CPE
May 22, 2017	Jim Woy – Anderson Zurmuehlen – Ethics at Montana Tech, 4:00pm to 6:00 2 CPE
<b>June</b>	<b>Summer Party</b>
June 8, 2017	Karen Alvear – Local Taxpayer Advocate, Montana - IRS Taxpayer Advocate for Montana at Chief’s Garden, Noon 1 CPE

Note: All items in BOLD are subject to charge.